Overview

Commissioning is the process of binding individual stations to a site. After your chargers are installed in public view, it is important to commission them right away. Chargers that are not commissioned can lead to accidental commissioning by members of the public. **NOTE: Stations do not need to be powered on or connected to the Internet to commission a site, but it is recommended that connectivity and power be confirmed once the stations are commissioned.**

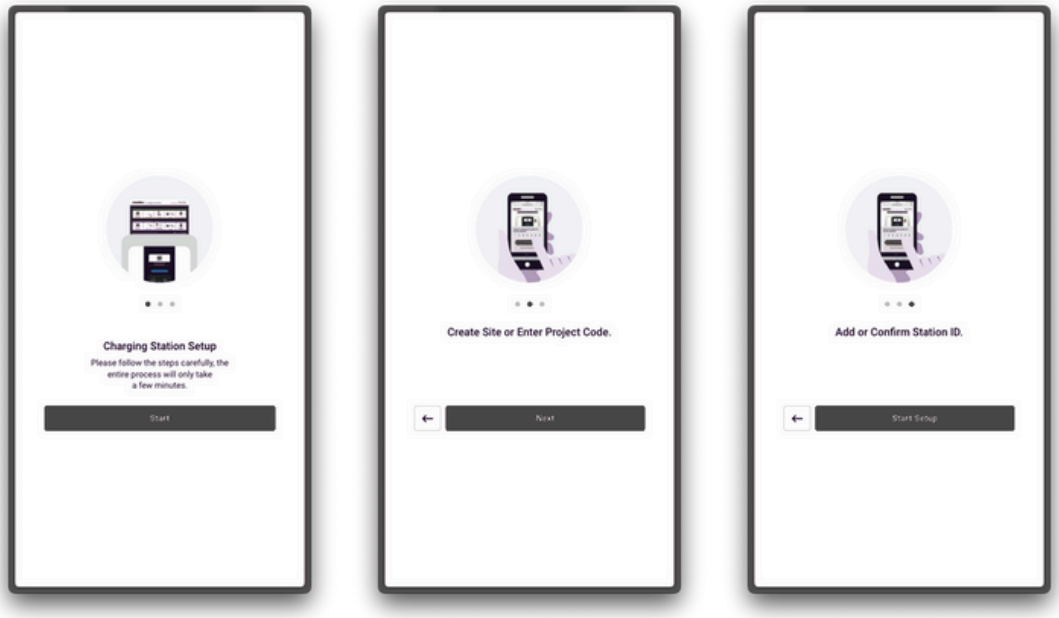
Confirm Project Code

Power Technology's commissioning process involves binding individual chargers to a site. This is done with a "Project Code," a unique six-digit code provided by Power Technology. If you do not have this code, please call customer support or email support@powertechnologysolutions.net

QR Code Commissioning Process

For stations purchased through Power Technology, there is generally a QR code already installed on the front of the stations. **Scan any QR code on the site**

1. To begin the commissioning process, scan any QR code on the front of the station with your smartphone.
2. A link should appear on your mobile device, bringing you to the Installer Panel website. The first pages are a short tutorial on commissioning stations. Once you have reviewed them, tap **Start Setup**.



3. Tap **Enter Project Code**.



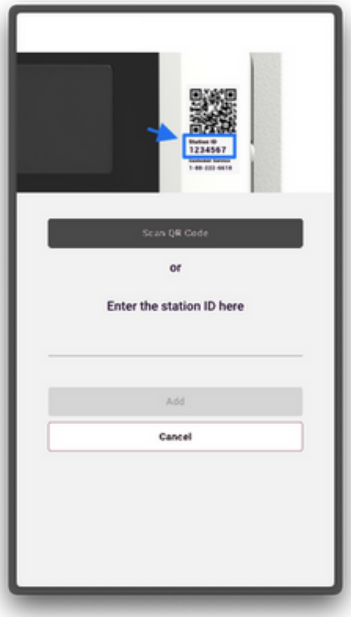
4. Enter the project code provided by Power Technology or created during site creation. Tap **Verify**.



5. **Installation Sheet:** Tap **Add Station** to add stations to the site.



6. Scan the QR Code or manually enter the Station ID or for the station you would like to add.



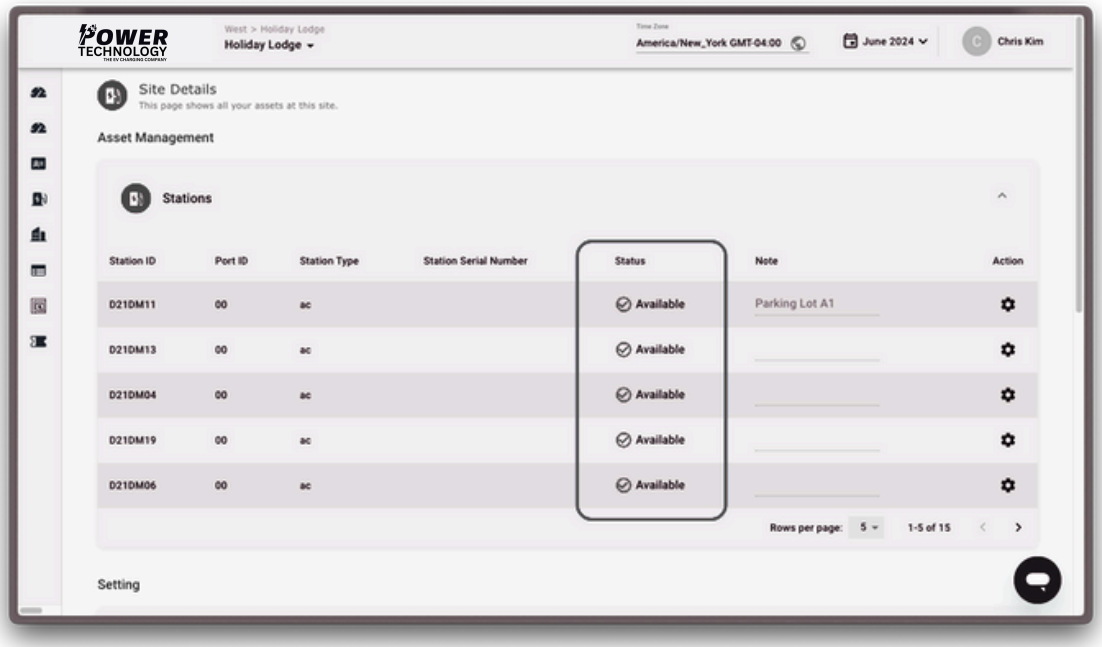
7. When added, the station will appear in the Installation Sheet. To add more stations to the site, tap **Add Station** and repeat the process until all stations are added. Tap "Done" when you have finished adding stations.

8. When complete you will see "Charging Station Activation Successful", and commissioning is complete.



Confirm Commissioning & Activation

Once stations are commissioned, they will be available in Power Technology OS under **Site Management** for the site you have commissioned. Stations will show as **Available** if they are powered on and connected to the internet. If Stations show a Status of **Not in Service** or **Error**, perform basic troubleshooting steps, such as confirming power is on, connectivity is active, and there are no other installation errors.



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